

Local Area Coordinator Role Specific Training – Fall 2025

Week 2 – LAC ROLE SPECIFIC TRAINING

Day 1: Monday November 3, 2025 (VIRTUAL)		
8:30-12:00	Introduction to LAC	Eddie Bartnik, Ralph Broad, Kate Lowe
12:00-1:00	LUNCH	
1:00-4:30	LAC History and Introduction to Framework of Practice	Eddie Bartnik, Ralph Broad, Kate Lowe

Day 2: Tuesday November 4, 2025 (VIRTUAL)		
8:30-12:00	LAC Framework of Practice	Ralph Broad, Kate Lowe
12:00-1:00	LUNCH	
1:00-4:30	LAC Framework of Practice	Ralph Broad, Kate Lowe

Day 3: Wednesday November 5, 2025 (VIRTUAL) *		
8:30-12:00	LAC Building a Relationship of Trust	Ralph Broad, Kate Lowe
12:00-1:00	LUNCH	
1:00-4:30	LAC Building a Relationship of Trust	Ralph Broad, Kate Lowe

Day 4: Thursday November 6, 2025		
LMS Provincial Onboarding Training, Team Meetings, Logistical Orientation with their Team Leads and Self Paced Learning Plan		

Day 5: Friday November 7, 2025		
LMS Provincial Onboarding Training, Team Meetings, Logistical Orientation with their Team Leads and Self Paced Learning Plan		

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Week 3 – LAC ROLE SPECIFIC TRAINING

Day 1: Monday November 10, 2025

LMS Provincial Onboarding Training, Team Meetings, Logistical Orientation with their Team Leads.

Day 2: Tuesday November 11, 2025

HOLIDAY

Day 3: Wednesday November 12, 2025 (IN PERSON) – 66 Otter Lake Court, Halifax

	TRAVEL BLOCK	
1:00-4:30	Planning for a Good Life (New LACs)	Bronia Holyoak, Kate Lowe

Day 4: Thursday November 13, 2025 (IN PERSON) – 66 Otter Lake Court, Halifax

9-12	Planning for a Good Life (New LACs)	Bronia Holyoak, Kate Lowe
1:00-2:00	LUNCH	
1:00-4:30	Planning for a Good Life – Reflective Practice Session (ALL LACs)	Bronia Holyoak, Kate Lowe

Day 5: Friday November 14, 2025 (IN PERSON) – 66 Otter Lake Court, Halifax

9-12	Introduction to Home Share (ALL LACs)	Vicki Black, Kate Lowe
1:00-12:00	LUNCH	
1:00-4:30	Introduction to Planning for Living in Community	Bronia Holyoak, Kate Lowe

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WEEK 4 – LAC ROLE SPECIFIC TRAINING

Day 1: Monday November 17, 2025 (VIRTUAL)

LMS Provincial Onboarding Training, Team Meetings, Logistical Orientation with their Team Leads and Self Paced Learning Plan.

Day 2: Tuesday November 18, 2025 (VIRTUAL)

1:30-4:00	CCM – Registering a Participant	Peggy Lucas - CCM Team
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Day 3: Wednesday November 19, 2025 (VIRTUAL)

	CCM Self- Paced Virtual Modules on LMS	
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Day 4: Thursday November 20, 2025 (VIRTUAL)

1:30-4:00	CCM Live Virtual – Enrolling in a Program	Peggy Lucas – CCM Team
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Day 5: Friday November 21, 2025 (VIRTUAL)

LMS Provincial Onboarding Training, Team Meetings, Logistical Orientation with their Team Leads and Self Paced Learning Plan

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Week 5 – LAC ROLE SPECIFIC TRAINING

Day 1: Monday November 24 (VIRTUAL)		
8:30-12	Building Welcoming, Inclusive, and Supportive Communities	Ralph Broad, Kate Lowe
12:00-1:00	LUNCH	
1:00-4:30pm	Building Welcoming, Inclusive, and Supportive Communities	Ralph Broad, Kate Lowe

Day 2: Tuesday November 25, 2025 (VIRTUAL)		
8:30-12:00	Reflective Practice, Boundaries, Selfcare,	Ralph Broad, Kate Lowe
1:00-4:30	Reflective Practice Boundaries, Selfcare	Ralph Broad, Kate Lowe

Day 3: Wednesday November 26, 2025 (Virtual)		
9am-12pm	Initial LAC Course Wrap Up and Next Steps	Eddie Bartnik, Ralph Broad, Tricia Murray, Maria Medioli, Kate Lowe

December 2025 and January 2026		
<p>LMS Provincial Onboarding Training, Team Meetings, Logistical Orientation with their Team Leads and Self Paced Learning Plan.</p> <p>Local Area Coordinators will begin in depth exploration of their communities and initiate in-person connections with services providers and community resources.</p> <p>New Local Area Coordinators will shadow experienced Local Area Coordinators.</p> <p>CCM Office Hours for Troubleshooting and Questions will be available with Peggy Lucas from the CCM Team on:</p> <ul style="list-style-type: none"> December 10, 2025 from 1:00pm-2:00pm December 15, 2025 from 10:30pm-12:00pm 		
December 15, 2025 1:00pm-2:00pm	School Leavers Introduction Session for New LACs [Virtual]	Kate Lowe, Dawn Whitty
January 9, 2026 9:00am-12:00pm	Building Welcoming, Inclusive, and Supportive Communities Follow Up Session	Ralph Broad, Kate Lowe
Additional In-Person Follow Up Sessions January 19-22, 2026.		